



Mesa County Fair July 22-27, 2008

2785 Hwy 50 Grand Junction, Co 81503

970-255-7107 phone or fax 970-256-1533

“THE BEST SIX DAYS OF SUMMER”

RULES AND REGULATIONS

GENERAL INFORMATION

Our theme this year is “The Best Six Days of Summer”

Please remember that we will not accept products that refer to alcohol abuse, drug use, violence or that are sexually explicit or suggestive in nature. This also extends to booth decoration and personal attire worn by vendor staff.

Applications must be filled out completely, fees included and accompanied by a photo or sketch of your booth. Vendor fees are indicated on the application. Applications must be submitted no later than May 31, 2008.

Approved vendors will receive a License Agreement to be a vendor from the Fair Office. However, if you have not received your Agreement by June 30, 2008, please contact the Mesa County Fair Board office at 970-255-7107. If your application is not approved your fees will be returned in full.

Spaces are assigned based upon electrical needs, historical participation and early registration. The Fair & Concession Committee will attempt to honor any requested booth space number, although the final location of any vendor remains the decision of the Mesa County Concession Committee. You are required to supply all of your own equipment, product, signage, tables, chairs and canopies. All assigned vendor spaces are final and cannot be changed. There is a \$50.00 fee for all returned checks.

CANCELLATION

Cancellations are without penalty until June 1, 2008. Cancellations received after this date will be charged in full with no refunds. Request for cancellation must be received in writing to the Mesa County Fair Board, 2785 Hwy. 50, Grand Junction, CO 81503 on or before June 1, 2008.

COMMERCIAL VENDORS

All products for which you apply may not be approved. Only the products listed on your License Agreement, are authorized to be sold. Any changes or additions must be approved in writing by the Mesa County Concession Committee. If you do not currently have liability insurance, arrangements have been made to make insurance available for commercial vendors for this event only. Please indicate on the application if you are interested in this coverage.

FOOD & BEVERAGE CONCESSIONS VENDORS

Food and beverage vendors must have a current 2008 license from the State of Colorado and valid insurance. If you do not have a license you will need to contact the Mesa County Health Department. Certain items on your menu may not be accepted due to product duplication. For questions regarding a food service license, please contact Monique Mull, Mesa County Health Department, 970-248-6962. All food and beverage booths will be inspected by the County Health Department.

AMUSEMENT SPACE VENDORS

Vendors need to provide a total foot print measurements needed for operation. All vendors are required to carry commercial general liability insurance as stated under the insurance category.

NON-PROFIT SPACE VENDORS

Vendors need to provide a valid state tax-exempt certificate.

ELECTRICAL REQUIREMENTS

Vendors who need electrical service are expected to supply their own heavy duty, outdoor rated, power cords and any adapters, if necessary, to operate their equipment. See our enclosed handout for guidelines. If an electrical outage should occur, Mesa County Executive Fair Board is not liable for damages to food or other products.

SALES TAX

All vendors are responsible for the collection and submittal of sales tax to the State of Colorado, Mesa County and any other taxing agency as is required by law. All vendors must submit their tax identification numbers before the start of the event. For questions regarding tax information you may call the Colorado Secretary of State's Office at 303-232-2416.

INSURANCE REQUIREMENTS

An original Certificate of Liability insurance that provides general liability coverage in the amount of \$1,000,000.00 per occurrence must be sent directly from your insurance carrier to Mesa County Fairgrounds, 2785 Highway 50, Grand Junction, CO 81503, prior to the start of the Fair.

The required endorsement is: Mesa County, its officers, officials, employees and volunteers are ADDITIONAL INSUREDS, as respects liability, on behalf of the Vendor, arising out of this Permit. The certificate holder shall be listed as: Mesa County Fair.

Participant is required to provide an original certificate of insurance showing the proper wording and amount by June 30, 2008. Insurance carrier may fax a copy and follow up by mailing the hard copy. Fax number is 970-256-1533.

If you do not currently have liability insurance, arrangements have been made to make insurance available for commercial vendors for this event only. Please indicate on the application if you are interested in this coverage.

In addition to the general rules of the Fair, exhibitors and vendors must abide by the following rules:

- All exhibitors and vendors will remain within their rented area.
- If you are soliciting outside your designated area you will be asked to leave/no refund
- There will be no excessive noise/music that interferes with neighboring vendor's ability to conduct business in a professional and pleasing manner.
- The law enforcement authorities will enforce the regulations at our request with possible consequences for violations being the closure of the booth and or removal from the fairgrounds, with no refund.

Liability: The Fair will not be held liable for the safety of exhibits against theft, fire, robbery, accident, or any other destructive cause, while on the Fairgrounds. Participant is responsible for obtaining any insurance necessary for their own property loss or damage.

Mesa County Executive Fair Board is not liable for claims made by vendors regarding their product's value, pricing, or quality. It is the responsibility of the vendor to produce and deliver products in accordance with any and all government regulations that apply to their industry, especially with regards to food safety and product claims.
